

## PRACTICAL INFORMATION

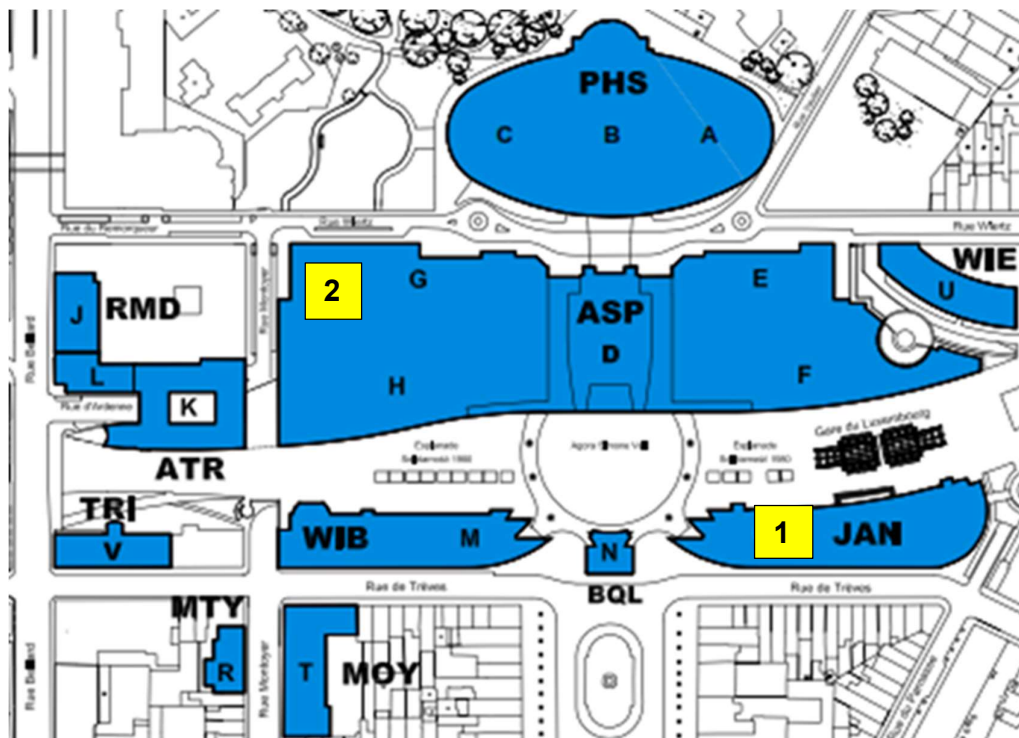
### Interparliamentary Committee Meeting

#### "Human rights and the external actions of the EU and Member States"

**Tuesday, 20 November 2018, 09:00 – 12:30**  
**European Parliament, Brussels**  
**József Antall (JAN) building, room 6Q2**

#### ARRIVAL AND DISTRIBUTION OF ACCESS CARDS

Registered participants from national Parliaments can collect their access cards at the registration desk located in the entrance hall of the JAN building before the security check (marked with the number "1" on the map below) on **Tuesday, 20 November from 08:30 to 09:00**.



Alternatively, Brussels-based representatives of national Parliaments may collect the access cards for their delegations at the Directorate for Relations with National Parliaments (Rue Wiertz 50, 5th floor, office WIE 05U005, Katarina HESSLEVIK) **on Monday, 19 November from 14:30 to 16:30**. After the collection of the access cards for his/her delegation by a Brussels-based representative, the distribution of the access cards to the delegation members is entirely his/her responsibility.

Once in possession of an access card, participants can direct themselves towards the meeting room JAN 6Q2 located on the sixth floor of the József Antall (JAN) building.

Participants to the meeting are invited to attend the High Level Conference celebrating the 70th Anniversary of the Universal Declaration of Human Rights, which is being organised between 14:00 and 19:00 in the European Parliament's Hemicycle in Paul Henri Spaak (PHS) Building on the 3rd floor. The Conference is the opening event of the European Parliament Human Rights Week taking place on 19 to 23 November 2018.

For any questions concerning the access to the EP premises, please contact **Ms Katarina HESSLEVIK** [katarina.hesslevik@europarl.europa.eu](mailto:katarina.hesslevik@europarl.europa.eu) or **Raluca NASTASE ANYSZ** email [raluca.nastase-anysz@europarl.europa.eu](mailto:raluca.nastase-anysz@europarl.europa.eu), office phone number +32 (0)2 28 43350/+32 (0)2 28 42131 or at the mobile phone number which will be operational on the day of the meeting: + 32 (0)470 18 18 96.

**PLEASE NOTE THAT DUE TO THE HEIGHTENED SECURITY ALERT LEVEL AT THE EUROPEAN PARLIAMENT, ALL PARTICIPANTS:**

- are requested to show a valid official photo-ID before entering the building;
- are requested to undergo security controls at the entrance area;
- are advised to carry the invitation letter or any other document that clearly indicates their participation.

**Participants should carry their access card visibly throughout their stay in the European Parliament.**

### **INTERPRETATION**

During the whole event, interpretation will be provided into and from all official languages of the European Union (apart from Irish), as well as into and from Chinese (to be confirmed).

### **MEETING DOCUMENTS**

The programme, list of participants and background documents will be available on the website of the Directorate for Relations with National Parliaments:

<http://www.europarl.europa.eu/relnatparl/en/meetings.html>

### **SPEAKING TIME**

Please note that speaking time will be limited with an aim to ensure that all Parliaments/Chambers have the opportunity to participate in the debate. The moderators in each panel may adapt the speaking time during the debate in accordance with the number of requests for the floor received. Speaking cards will be available for each panel. Participants who wish to take the floor are kindly asked to fill them in and hand them to the ushers present in the meeting room.

### **INTERNET / WIFI ACCESS**

Throughout the meeting, participants will be able to access the European Parliament's wireless internet network for visitors via a unique Wi-Fi code which will be displayed in the meeting room:

**Username: visit1120**

**Password: a32pQ**

Please note that no workstations or computer rooms will be available.

### **CLOAKROOM**

Coats/luggage may be left (unguarded) on the coat racks outside the meeting room. The European Parliament declines responsibility for any loss or theft.

### **LUNCH**

On Tuesday, 20 November 2018, from **12:30 to 14:30**, the guests who have previously registered via the online registration form, are cordially invited to participate in a **seated buffet lunch** in the **Members' Restaurant, ASP building, G block, Ground floor**. (The venue of the lunch has been changed, it is NOT the Origen Restaurant as previously announced). The menu will include vegetarian dishes.

### ***How to access the restaurant?***

The Members' Restaurant is based on the ground floor of the Altiero Spinelli Building (ASP), in Block G (marked with the number "2" on the map above). In order to get from József Antall (JAN) building to the location of the restaurant participants are kindly requested to:

1. Cross the bridge of the European Parliament on the third floor from JAN to ASP building
2. Turn left towards Block G
3. Take the elevators or the stairs to the ground floor of ASP G
4. Walk to the end of the building
5. Enter the restaurant on the right side



### **HIGH-LEVEL CONFERENCE**

A High-level Conference on Human Rights, organized on the occasion of the 70th anniversary of the Universal Declaration of Human Rights, will take place in the afternoon, from 14h30 to 19h00. The participants, who have previously registered via the online registration form, are cordially invited to attend this conference, which will be hosted in the Hemicycle of the European Parliament, on the third floor of the Paul Henri Spaak building (PHS). In order to get to the Hemicycle from the lunch venue, participants are invited to go to the third floor of the ASP building and to cross the bridge from ASP to the PHS. The Hemicycle is located on the right side, once you enter from ASP building into the PHS building at the common level of the third floor.

### **TAXI/PUBLIC TRANSPORT**

A taxi rank and a bus stop of the Brussels airport line are located at Place Luxembourg, close to the "Espace Simone Veil" entrance of the European Parliament. More information about public transport in Brussels is available at <http://www.stib.be/index.htm?l=en>.

### **PRIVATE CAR**

The city of Brussels has introduced a system of obligatory registration of cars with foreign car plates entering the territory of Brussels Capital region as of July 2018. Further information on this can be found on this website: <https://www.lez.brussels/en/content/registration>

### **Contacts at the Secretariat of the European Parliament's Subcommittee on Human Rights**

Ms Carolina FALK Administrator Tel. +32 (0)2 28 44572 <a href="mailto:carolina.falk@europarl.europa.eu">carolina.falk@europarl.europa.eu</a>	Ms Rebecca ALRUTZ Assistant Tel. +32 (0)2 28 41643 <a href="mailto:rebecca.alrutz@europarl.europa.eu">rebecca.alrutz@europarl.europa.eu</a>
---	--

**Contacts at the European Parliament's Directorate for Relations with National Parliaments**

<p>Ms Zsuzsanna BALÁZS Administrator Tel. +32 (0)2 28 43608 <a href="mailto:zsuzsanna.balazs@europarl.europa.eu">zsuzsanna.balazs@europarl.europa.eu</a></p>	<p>Ms Raluca NASTASE ANYSZ Assistant Tel. +32 (0)2 28 42131 <a href="mailto:raluca.nastase-anysz@europarl.europa.eu">raluca.nastase-anysz@europarl.europa.eu</a></p> <p>Ms Katarina HESSLEVIK Assistant Tel. +32 (0)2 28 43350 <a href="mailto:katarina.hesslevik@europarl.europa.eu">katarina.hesslevik@europarl.europa.eu</a></p>
<p>Legislative Dialogue Unit mobile phone <b>To be used only by National Parliaments</b> (only in use on 20 November 2018) <b>+32 (0)470 18 18 96</b></p>	