

Directorate-General for the Presidency
Directorate for Relations with National Parliaments
Legislative Dialogue Unit

PRACTICAL INFORMATION

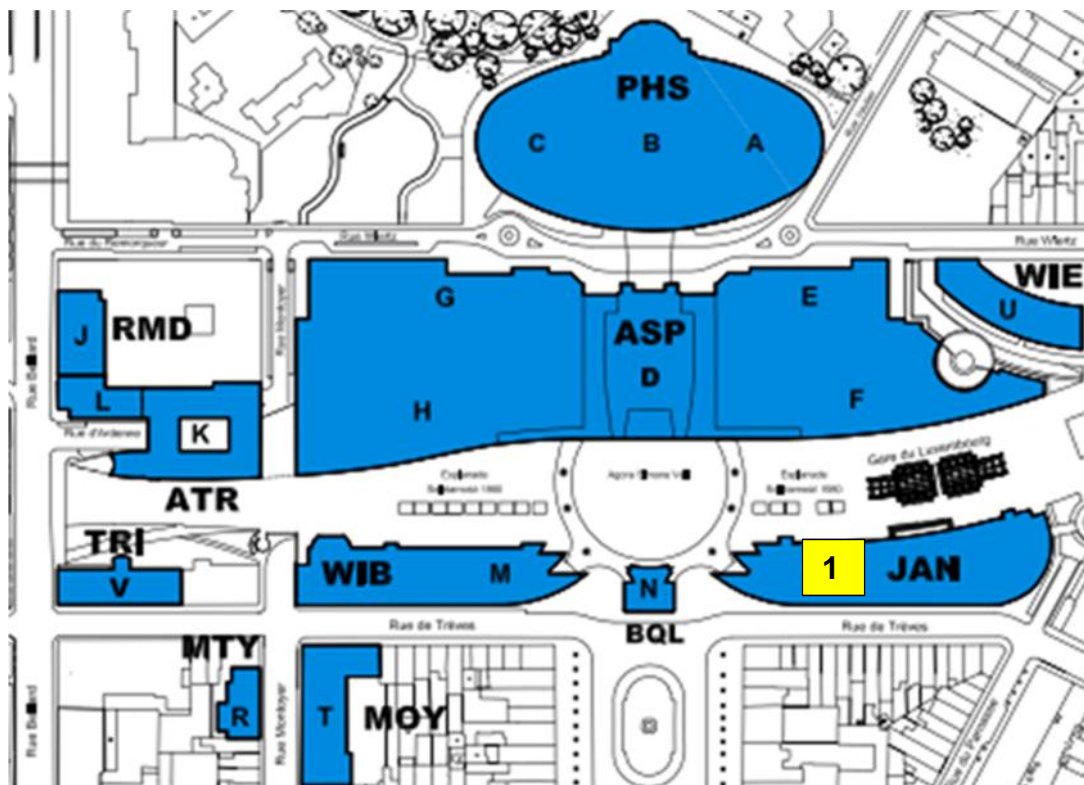
**Interparliamentary Committee Meeting
Committee on Constitutional Affairs
Exchange of views with national Parliaments on**

“State of the Debate on the Future of Europe”

**Wednesday, 10 October 2018, 14:30 – 18:30
European Parliament, Brussels
József Antall (JAN) building, room 4Q1**

ARRIVAL AND DISTRIBUTION OF ACCESS CARDS

Registered participants from national Parliaments can collect their access cards at the registration desk located in the entrance hall of the JAN building before undergoing the security controls (marked with the number “1” in the map below) on **Wednesday, 10 October from 13:30 to 14:30**.



Alternatively, Brussels-based representatives of national Parliaments may collect the access cards for their delegations at the Directorate for Relations with National Parliaments (Rue Wiertz 50, 5th floor, office WIE 05U025, Nicholas POND-HUBERT) **on Tuesday, 9 October from 10:00 to 12:30 and 14:30 to 16:45**. After the collection of the access cards for his/her delegation by a Brussels-based representative, the distribution of the access cards to the delegation members is entirely his/her responsibility.

Once in possession of an access card, participants can direct themselves towards the meeting room JAN 4Q1 located on the fourth floor. The way will be signposted.

For any questions concerning the access to the EP premises, please contact **Mr Nicholas POND-HUBERT**: email nicholas.pond-hubert@europarl.europa.eu, office phone number +32 (0)2 28 41 874 or at the mobile phone number which will be operational on the day of the meeting: + 32 (0)470 18 18 96.

PLEASE NOTE THAT DUE TO THE HEIGHTENED SECURITY ALERT LEVEL AT THE EUROPEAN PARLIAMENT, ALL PARTICIPANTS:

- **are requested to show a valid official photo-ID before entering the building;**
- **are requested to undergo security controls at the entrance area;**
- **are advised to carry the invitation letter or any other document that clearly indicates their participation.**

Participants should carry their access card visibly throughout their stay in the European Parliament.

INTERPRETATION

During the whole event, interpretation will be provided into and from all official languages of the European Union (apart from Irish).

MEETING DOCUMENTS

The programme, list of participants and background documents will be available in the meeting room as well as on the website of the Directorate for Relations with National Parliaments: <http://www.europarl.europa.eu/relnatparl/en/meetings.html>

SPEAKING TIME

Please note that speaking time will be limited with an aim to ensure that all Parliaments/Chambers have the opportunity to participate in the debate. The moderators in each panel may adapt the speaking time during the debate in accordance with the number of requests for the floor received. Speaking cards will be available for each panel in the meeting room. Participants who wish to take the floor are kindly asked to fill them in and hand them to the ushers present in the meeting room.

INTERNET / WIFI ACCESS

Throughout the meeting, participants will be able to access the European Parliament's wireless internet network for visitors via a unique Wi-Fi code which will also be displayed in the meeting room:

Username: visit1010
Password: g6wM9

Please note that no workstations or computer rooms will be available.

CLOAKROOM

Coats/luggage may be left (unguarded) on the coat racks outside the meeting room. The European Parliament declines responsibility for any loss or theft.

TAXI / PUBLIC TRANSPORT

A taxi rank and a bus stop of the Brussels airport line are located at Place Luxembourg, close to the "Espace Simone Veil" entrance of the European Parliament.

More information about public transport in Brussels is available at <http://www.stib.be/index.htm?l=en>.

PRIVATE CAR

The city of Brussels has introduced a system of obligatory registration of cars with foreign car plates entering the territory of Brussels Capital region as of July 2018. Further information on this can be found on this website: <https://www.lez.brussels/en/content/my-vehicle>

Contacts at the Secretariat of the European Parliament's Committee on Constitutional Affairs

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Contacts at the European Parliament's Directorate for Relations with National Parliaments

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