

Directorate-General for the Presidency
Directorate for Relations with National Parliaments
Legislative Dialogue Unit

PRACTICAL INFORMATION

Interparliamentary Committee Meeting

Trans-European transport network (TEN-T), including cross-border links

Tuesday, 13 October, 15.00 - 18.30

**European Parliament, Brussels
József Antall Building, room JAN 4Q2**

ARRIVAL AND DISTRIBUTION OF ACCESS CARDS

The registration desk for this meeting is located in the entrance zone of the József Antall (JAN) building of the European Parliament, and will be indicated by signs. Registered participants from national Parliaments can collect their access cards from the registration desk **on Tuesday, 13 October 2015, from 14.00 to 15.00.**

Alternatively, the Brussels-based representatives of the national Parliaments may also collect the access cards for their delegations from the offices of the Directorate for Relations with National Parliaments (rue Wiertz 50, 5th floor, office WIE 05U018, Patrizia Di Leo) on the morning of **Tuesday, 13 October, from 10.00 to 12.00.**

Participants will receive one single access card valid for the meeting and should therefore keep it for the whole duration of the event.

PLEASE NOTE THAT DUE TO THE HEIGHTENED SECURITY ALERT LEVEL AT THE EUROPEAN PARLIAMENT ALL PARTICIPANTS:

- **must show a valid official photo-ID before entering the building;**
- **must undergo security controls at the entrance of the premises;**
- **are advised to have with them the invitation letter from the EP's TRAN Committee Chair, or any other document that clearly indicates they are attending the interparliamentary committee meeting mentioned above.**

In case of difficulties with access cards, please contact **Ms Patrizia DI LEO** (patrizzia.dileo@europarl.europa.eu, office phone number +32 (0)2 28 41186 or mobile phone number which will be operational during the meeting: + 32 (0)470 18 18 96).

LANGUAGES

At the meeting, interpretation will be provided in all official EU languages and in TR.

MEETING DOCUMENTS

Meeting documents will be distributed in the meeting room and are also available at <http://www.europarl.europa.eu/relnatparl/en/meetings.html>.

SPEAKING TIME

Please note that speaking time will be limited and the priority will be given to ensuring that all Parliaments/Chambers have the opportunity to be heard in the debate. The chairs of each session will adapt the speaking time in accordance with the number of request for interventions.

Speaking cards of different colours will be available during the sessions (one colour per session) and participants who wish to intervene should fill those in capital letters and hand them to one of the ushers who will be present in the meeting room.

INTERNET / WIFI ACCESS

Upon registration, participants can request an access code for the European Parliament wireless internet service. This access code is valid for the meeting. Participants who request such an access code will need to sign a document stating that they agree with the terms and conditions of the European Parliament's internet service.

Please note that no workstations or computer rooms will be provided at the meeting.

CLOAKROOM

Coats may be left (unguarded) on coat racks outside the meeting room. The European Parliament declines responsibility for the loss or theft of items.

RESTAURANT FACILITIES

Participants may access the Parliament's restaurant on the 2nd floor of the József Antall (JAN) building, or the coffee bar on the 3rd floor of that building.

TAXIS / PUBLIC TRANSPORT

A taxi rank and a stop of the Brussels airport bus line are located in place du Luxembourg, close to the entrance of the European Parliament. More information about public transport in Brussels is available at <http://www.stib.be/index.htm?l=en>.

Contacts at the European Parliament's Committee on Transport and Tourism:

Mr Radek Pila Administrator Tel. +32 (0)2 28 31737 radek.pilar@europarl.europa.eu	Ms Mariann Simigh Assistant Tel. +32 (0)2 28 40546 mariann.simigh@europarl.europa.eu
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Contacts at the European Parliament's Directorate for Relations with National Parliaments

Ms Jitka Polášková Administrator Tel. +32 (0)2 28 31056 jitka.polaskova@europarl.europa.eu	Ms Patrizia Di Leo Assistants Tel. +32 (0)2 28 41186 patrizzia.dileo@europarl.europa.eu
Legislative Dialogue Unit mobile phone (only in use on 13 October 2015) +32 (0)470 18 18 96	

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